**Success Skills**

### Prompt & Prepared
- **Meeting Expectations**
  - I am organized and bring all necessary materials to class.
  - I complete my work on time.
  - I am always in class and on time.
  - I follow up when I have questions in class and/or after an absence.
- **Room For Improvement**
  - I am somewhat organized and usually bring all necessary materials to class.
  - I usually complete my work on time.
  - I am usually in class and on time.
  - I usually follow up when I have questions in class and/or after an absence.
- **Action Required**
  - I am disorganized and often do not bring necessary materials to class.
  - I often fail to complete work on time.
  - I am frequently absent from class and/or not on time.
  - I do not follow up when I have questions in class and/or after an absence.

### Persistent & Productive
- **Meeting Expectations**
  - I consistently have a high level of academic concern and effort.
  - I consistently maintain a growth mindset, even when tasks are challenging.
  - I stay actively engaged in my learning.
- **Room For Improvement**
  - I usually have a high level of academic concern and effort.
  - I usually maintain a growth mindset, even when tasks are challenging.
  - I usually stay actively engaged in my learning.
- **Action Required**
  - I have a low level of academic concern and effort.
  - I do not have a growth mindset and often give up when tasks are challenging.
  - I am often disengaged from my learning.

### Responsible & Respectful
- **Meeting Expectations**
  - I am respectful to staff and peers.
  - I consistently use technology appropriately.
  - I contribute to a quality learning environment.
- **Room For Improvement**
  - I am usually respectful to staff and peers.
  - I usually use technology appropriately.
  - I do not contribute to a quality learning environment.
- **Action Required**
  - I am disrespectful to staff and/or peers.
  - I rarely use technology appropriately.
  - I detract from a quality learning environment.

### Steps For Improvement/Comments:

*In order to be **Meeting Expectations**, you must satisfy all of the criteria listed in the individual category.*