

STEP #1: CONTACT INFORMATION (PLEASE PRINT CLEARLY and use Upper and Lower case)

Date: ___/___/___

SCHOOL: **RICE LAKE HIGH SCHOOL**

STUDENT FORMAL FIRST NAME MIDDLE NAME LAST NAME

Namecards, return address labels and diploma plaques will be ordered EXACTLY as written. Please PRINT CLEARLY and use proper upper and lower case.

STUDENT EMAIL: _____ STUDENT CELL: (____) _____
 Order information, delivery dates & invoices are sent via email/text. Accurate parent/student email/cell required.

PARENT EMAIL: _____ PARENT CELL: (____) _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

Place Your Order:
 Online: highschool.herffjones.com
 Call: 866-238-5336
 Mail order form to: Memories & Milestones
 37734 310 St. Aitkin, MN 56431

This form expires after
1/15/2021
 Late order pricing begins
1/16/2021

MEASUREMENTS HEIGHT _____ WEIGHT _____ CAP SIZE _____ RING SIZE _____

***Download Herff Jones "Right Size" App**

STEP #2: GRADUATION SIMPLIFIED - SELECT YOUR PACKAGES (*INDICATED ITEMS DELIVERED ON ORDER DAY)

ENTER PKG # HERE

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Select your package

MILESTONE PACKAGE – \$130.00

- Package #1
- 50 Official Graduation Announcements
 - 50 Graduate Namecards
 - 1 Diploma Signature Frame
- ___ Add to any Package: Graduate Portfolio +\$35
- Framing Success Quality Frames - Made in the USA
 ___ Add to any Package: 12x16 Shadow Box +\$70
 ___ Add to any Package: 16x20 Shadow Box +\$95

PROUD PARENT PACKAGE – \$155.00

- Package #2
- 25 Official Graduation Announcements
 - 25 Graduate Namecards
 - 25 Announcement Tissue Inserts
 - 1 Class Envelope Crests
 - 1 Memory Album
 - 1 Parent T-Shirt (size ___)
 - 1 Pocket Leggings or *Jogger (circle one) ___

CELEBRATION PACKAGE – \$140.00

- Package #3
- 25 Official Graduation Announcements
 - 25 Graduate Namecards
 - 25 Class Envelope Crest
 - 25 Announcement Tissue Inserts
 - 25 Thank You Notecards (select color-see #8 below)
 - 60 Return Address Labels
 - 1 Black Tassel Frame
 - 1 *Memory IceTassel
- ___ Add to any Announcement Package 25 Announcements and 25 Graduate Namecards for +\$48.

EARLY BIRD SPECIAL PRICING ENDS 1/15/2021.

CLASS RING SPECIAL \$199.95 with any package.



Graduation is a huge milestone! Celebrate your achievements! Design a ring that reflects your style, spirit and success!
 \$199.95 Ring Special includes your choice of style: Ultrium Century or Ultrium Princess
 Custom design your class ring online at: highschool.herffjones.com

STEP #3: GRAD PACKS

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Grad Packs

SPIRIT PACK – \$85.00

- Cap, Tassel and Gown
 - Pom Beanie
 - *Memory Ice Tassel
 - Vintage Keychain
 - Stripe Long Sleeve ___
- Please enter sizes.
 If offered: 2X-3X +\$2, 4X-5X +\$4

2021 MASCOT PACK – \$110.00

- MOST POPULAR!
 Cap, Tassel and Gown
 *Classic Hoodie ___
 *Metal Keychain
 *Jogger (sweatpants) ___
 *Lanyard
 *Classic T-Shirt ___

SENIOR PACK – \$70.00

- Cap, Tassel, and Gown
 - *Jogger (sweatpants)
 - *Metal Keychain
 - *Classic T-Shirt ___
- Add to any Pack: Tassel Frame +\$35
 Add to any Pack: *Classic Hoodie +\$34 ___
 Add to any Pack: Tie Dye T-Shirt +\$24 ___

Important Cap and Gown Information

Must order by deadline to ensure proper sizing is reserved for your graduation!
 Circle options to add to your order:
 Cap, Tassel and Gown \$25 + tax
 Memory Tassel \$12
 Memory Ice Tassel \$16

#5 TOTAL IT

Package Total	\$
Upgrades	\$
Add-Ons	\$

STEP #4: ADD ITEMS TO YOUR ORDER

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Add To Your Package

								QTY	PRICE
1. Official Graduation Announcements	30 \$45.00	50 \$75.00	75 \$112.50	100 \$150.00	AN			Ea.	\$
<i>(Includes Inner and Outer Envelopes) (Your Name is Not Included on Announcements. Order Namecards Below) Order Other Announcement Quantity here →</i>									
2. Graduate Namecards (Uses Formal Name)	<input type="radio"/> Pack of 50 \$24.00	<input type="radio"/> Each Add'l Pack of 50 \$8.00	<input type="radio"/> Pack of 25 \$18.00		TR			Pk.	\$
3. Premium Graduate Namecards, Pack of 50 (Uses Formal Name)	Per Pack \$30.00	Each Additional Pack \$12.00			PR			Pk.	\$
4. Tissue Inserts (25 Per Pack)	Per Pack \$8.00				F			Pk.	\$
5. Class Envelope Seals (25 Per Pack)	Per Pack \$8.00				EN			Pk.	\$
6. Traditional Return Address Labels, Pack of 60 (Uses Formal Name)	Per Pack \$16.00	Each Additional Pack \$10.00			R			Pk.	\$
7. Traditional Party Invitations (25 Per Pack)	Per Pack \$16.00				G			Pk.	\$
8. Traditional Thank You Notes (25 Per Pack) Circle Color Below	Per Pack \$16.00				TH			Pk.	\$
	Red Blue Green Purple Silver Gold on White Gold on Ivory								
9. Personalized Notecards (50 Per Pack) Circle Style & Font Below	Per Pack \$35.00	Each Additional Pack \$20.00			PA			Pk.	\$
	Choose Style: 1 2 3 4 5 Choose Font: Font 1 Font 2 Font 3 Font 4 (Style 1 & 2 Only)								
	<input type="radio"/> Use Formal Name <input type="radio"/> Use Informal Name <input type="radio"/> Print Informal Name Here: _____								
10. HJ SmartShare	<input type="radio"/> 10 Pack \$10.00	<input type="radio"/> 25 Pack \$18.00							\$
11. Keepsakes	<input type="radio"/> Graduate Portfolio (PO) \$35.00	<input type="radio"/> Memory Album (ME) \$45.00	<input type="radio"/> Economy Memory Album \$35.00						\$
	<input type="radio"/> Premium Thank You Gift (PT) \$35.00	<input type="radio"/> Personalized Diploma Plaque \$40.00	<input type="radio"/> 10 Announcements \$20.00						\$
12. Frames & Shadow Boxes	<input type="radio"/> Deluxe Frame (SI) \$95.00	<input type="radio"/> Shadow Box 12x16 (SI) \$70.00	<input type="radio"/> Signature Frame (SI) \$35.00						\$
	<input type="radio"/> Premium Frame (SI) \$125.00	<input type="radio"/> Shadow Box 16x20 (SI) \$95.00							\$
13. Class Jewelry	Choose Metal Color: <input type="radio"/> Gold-Tone <input type="radio"/> Silver-Tone								\$
	Choose Style: <input type="radio"/> Class Key Only (A) \$30.00	<input type="radio"/> Key w/18"-20" Adjustable Chain (B21) \$40.00							\$
14. Jewelry	<input type="radio"/> Bolo Bracelet (L21) \$30.00	<input type="radio"/> Heart Necklace (N21) \$30.00	<input type="radio"/> Leather Bracelet (O21) \$30.00						\$
	<input type="radio"/> Reversible Dog Tag (M21) \$30.00	<input type="radio"/> Spinner Necklace (Q21) \$30.00							\$
15. Class of '21 Apparel	<input type="radio"/> Classic Hoodie CHO Size ___ \$34.00	<input type="radio"/> Classic T-Shirt CLT Size ___ \$20.00	<input type="radio"/> Cozy Sweatshirt SSW Size ___ \$38.00						\$
	<input type="radio"/> Crop T-Shirt WCT Size ___ \$24.00	<input type="radio"/> Full Zip Windbreaker FZJ Size ___ \$40.00	<input type="radio"/> Jogger SJP Size ___ \$30.00						\$
	<input type="radio"/> Parent T-Shirt SPG Size ___ \$20.00	<input type="radio"/> Performance Hoodie PRH Size ___ \$40.00	<input type="radio"/> Pocket Legging WLE Size ___ \$30.00						\$
	<input type="radio"/> Raglan T-Shirt RAG Size ___ \$24.00	<input type="radio"/> Striped Long Sleeve SLS Size ___ \$24.00	<input type="radio"/> Tie-Dye T-Shirt TDY Size ___ \$24.00						\$
16. Class of '21 Swag	<input type="radio"/> Drawstring Bag DSB \$18.00	<input type="radio"/> Stainless Steel Tumbler SST \$18.00	<input type="radio"/> Grad Life Waterbottle WBD \$14.00						\$
	<input type="radio"/> Scrunchie SCR \$8.00	<input type="radio"/> Metal Keychain KEY \$8.00	<input type="radio"/> Vintage Keychain VKE \$8.00						\$
	<input type="radio"/> Lanyard NKL \$8.00	<input type="radio"/> Performance Socks SOC \$8.00	<input type="radio"/> Tassel Frame (FRA) \$35.00						\$
		<input type="radio"/> Pom Beanie POM \$18.00							\$

STEP #6: PAYMENT INFORMATION

Make future payments online at WWW.HIGHSCHOOL.HERFFJONES.COM

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Payment info

Herff Jones Customer Service (866) 238-5336
 Scholastic Partner: Donelle Welch
 Announcements and Fine Paper products will be delivered mid-April.
 Caps and Gowns are delivered to the high school in May.
 Custom items are personalized therefore non-refundable. Order corrections within two weeks of receiving items. Unopened noncustom items may be exchanged within 30 days of purchase.
 Place your order online at: highschool.herffjones.com
 Minimum payment \$80 with payment plan. Final payment due by March 1st, 2021. Make checks payable to: HERFF JONES
SIGNATURE: _____

PAYMENT TYPE: Cash M.O. # _____

CHECK #: _____ 4311

Office use: Auth Cd _____

Credit Card# _____ Expires: ___/___/___

Cardholder Name: _____ Billing Zip Code: _____

Signature: _____ Amount charged: \$ _____

This order is subject to audit. In case of error, the price will be corrected.

Subtotal	\$
Shipping	\$ 10.00
Total	\$
Tax (5.50)	\$
Grand Total	\$
Amount Paid	\$
Balance Due	\$

OFFICE USE: TO DELIVER/NOTES

REP INITIALS: _____